

CABINET FORWARD WORK PLAN


29 JUNE 2021 TO 30 SEPTEMBER 2021

Republished on 4 June 2021 – The Wiltshire Local Plan Review Update report will now be considered by Cabinet on 29 June 2021 rather than 13 July 2021.

Republished on 21 June 2021 – The Porton Science Park – Further Fit Out report will now be considered by Cabinet on 29 June 2021 rather than 13 July 2021 (following agreement with the Chairman of Council – Cllr Stuart Wheeler).

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Richard Clewer	Leader of the Council and Cabinet Member responsible for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing
Cllr Laura Mayes	Deputy Leader of the Council and Cabinet Member responsible for Children's Services, Education and Skills
Cllr Ian Blair-Pilling	Cabinet Member responsible for Leisure, Libraries, Governance, FM and Operational Assets
Cllr Nick Botterill	Cabinet Member responsible for Development Management, Strategic Planning and Climate Change
Cllr Pauline Church	Cabinet Member responsible for Finance & Procurement, Commissioning, IT, Digital and Commercialisation
Cllr Simon Jacobs	Cabinet Member responsible for Public Health, Public Protection, Licensing, Staffing, Communities and Area Boards
Cllr Mark McClelland	Cabinet Member responsible for Transport, Waste, Street Scene and Flooding
Cllr Jane Davies	Cabinet Member responsible for Adult Social Care, SEND and Transition, Inclusion
Cllr Phil Alford	Cabinet Member responsible for Housing, Strategic Assets, Asset Transfer

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
29 June 2021 - Published on 28 May 2021						
<p>29 Jun 2021 Housing Related Support</p>	<p>Key Decision Recommendations for the Council's Housing Related Support (HRS) service provided at sheltered housing schemes across Wiltshire</p>	<p>An initial consultation was carried out with residents during Nov-Dec 2020. This Cabinet report will include the findings from the consultation, along with an indicative timeline for further consultation with stakeholders in the co-production of service proposals</p>		<p>Cllr Phil Alford Phil.Alford@wilts-hire.gov.uk</p>	<p>Nick Bresler, Vincent Edwards, Deborah Elliott, Natalie Heritage deborah.elliott@wiltshire.gov.uk, natalie.heritage@wiltshire.gov.uk Tel: 01225 718062 Helen Jones (Director - Joint Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Jun 2021 Wiltshire Local Plan Review Update</p>	<p>Key Decision To provide a report following the consultation on the Wiltshire Local Plan Review summarising the main issues raised, as resolved by Cabinet on 1 December 2020.</p>	<p>The purpose of the report is to provide a summary of the main issues arising from the recent consultation on the Wiltshire Local Plan Review. Full public consultation was undertaken over the period 13 January 2021 to 9 March 2021 following resolution of Cabinet on 1 December 2020.</p>		<p>Cllr Nick Botterill, Cllr Nick Botterill nick.botterill@wiltshire.gov.uk, nick.botterill@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Jean Marshall georgina.clampitt-dix@wiltshire.gov.uk, Tel: 01225 713472, Sam Fox (Corporate Director - Place)</p>	<p>Open</p>
<p>29 Jun 2021 Disposals Programme Update</p>	<p>Non-Key The council has a programme of sites that are surplus to operational requirements and disposal or reuse for alternate purposes generates capital to support Councils overall Capital Programme. This report sets out performance over the last three years and forecasts receipts from disposals for the next two financial years.</p>	<p>TBA TBA</p>		<p>Cllr Phil Alford Phil.Alford@wiltshire.gov.uk</p>	<p>Robert Scott Robert.Scott@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Jun 2021 Re procurement of electricity and gas contract</p>	<p>Key Decision The council is commencing the process for procuring the replacement electricity and gas contract to take effect from 1st April 2022. Total spend through this contract is approximately £7.3m per annum and the key procurement objectives are maintaining good quality of service, minimising costs and considering the environment by procuring the greenest product available while maintaining service delivery.</p> <p>A new arrangement must be in place by 30th September 2021. This allows the council to begin the lengthy process of moving supplies (if required) and the provider can start buying electricity and gas on the futures market thus reducing the risk of higher costs if the market rises and maximising the opportunity for lower prices.</p> <p>The proposals are made to address existing risks and provide optimum value for money from April 2022</p>	<p>Simon Hendey Climate Team Legal Team SPH Commercial Board approved 18.3.21 - present were Simon Hendey, Legal, Climate Team and Legal</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Nick Darbyshire, Louise Della Mura nick.darbyshire@wiltshire.gov.uk, louise.dellamura@wiltshire.gov.uk Tel: 01225 718384, Hendey simon.hendey@wiltshire.gov.uk</p>	<p>Part exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>29 Jun 2021 Porton Science Park - Further fit out</p>	<p>Key Decision Proposal to fund fit out costs in the "shell" space of the Collaborative Innovation Centre to secure a second prospective occupier and further occupiers in the future.</p>	<p>N/A N/A</p>		<p>Cllr Pauline Church, Cllr Richard Clewer pauline.church@wiltshire.gov.uk, richard.clewer@wiltshire.gov.uk</p>	<p>Scott Anderson, Emma Carpenter, Richard Walters scott.anderson@wiltshire.gov.uk, emma.carpenter@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, , Simon Hendey (Director - Housing and Commercial)</p>	<p>Fully exempt</p>

13 July 2021 - Published on 11 June 2021

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jul 2021 Appropriation of Land for Housing Purposes</p>	<p>Non-Key A report recommending the appropriation, under Section 122(1) of the Local Government Act 1972, of closed Elderly Persons Homes in Mere and Ludgershall, currently held for the delivery of adult care services in the General Account, to the Housing Revenue Account pursuant to section 19(1) of the Housing Act 1985. The land will then be brought forward for housing development to meet the council's approved targets.</p>	<p>Relevant statutory officers. Head of Service and Directors through the Asset Gateway Group The recommendations set out in the report have been the subject to consideration by the Asset Gateway Group in accordance with the surplus property procedure. This followed consultation with all Heads of Service regarding alternative Council uses for the properties.</p>		<p>Cllr Phil Alford Phil.Alford@wilts-hire.gov.uk</p>	<p>Robert Scott Robert.Scott@witshire.gov.uk</p> <p>Simon Hendey (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>13 Jul 2021 Proposal for the future provision of Streetscene Grounds Maintenance and Street Cleansing</p>	<p>Key Decision The present grounds maintenance and streetcleansing contract will end on 30 November 2022. This report seeks a decision on whether to tender a new contract to commence on 1 December 2022, or to bring the delivery of this service in-house on that date.</p>	<p>No partner or public consultation CLT then Cabinet Member.</p>		<p>Cllr Dr Mark McClelland mark.mcclelland@wiltshire.gov.uk</p>	<p>Richard Broadhead, Hannah Day richard.broadhead@wiltshire.gov.uk, hannah.day@wiltshire.gov.uk Tel: 01225 713875, Gibbons jessica.gibbons@Wiltshire.gov.uk</p>	<p>Open</p>
<p>13 Jul 2021 Council House Build Programme</p>	<p>Key Decision This paper will provide an update on the Council House Build Programme, phases 2, 3.1 and 3.2 as well as introduce Phases 3.3 and 3.4 to the Cabinet.</p>	<p>Finance - Leanne Sykes & Roz Vernon Lead Member - Cllr Clewer On development of the Cabinet papers, colleagues in Finance will be consulted and engagement with Lead Member will also be undertaken.</p>		<p>Cllr Phil Alford Phil.Alford@wiltshire.gov.uk</p>	<p>Mike Dawson, Laura Young mike.dawson@wiltshire.gov.uk, laura.young@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)</p>	<p>Part exempt</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
13 Jul 2021 Update on Council's Response to the Climate Emergency	Non-Key Six monthly update to Cabinet on the climate emergency	This report is an update and as such has not itself been consulted on.		Cllr Nick Botterill nick.botterill@wiltshire.gov.uk	Ariane Crampton ariane.crampton@wiltshire.gov.uk Tel: 01225 718463 Sam Fox (Corporate Director - Place)	Open
August 2021						
No scheduled meeting						
7 September 2021 - Published on 6 August 2021						
7 Sep 2021 Former Christie Miller Sports Centre & Golf Course, Bowerhill, Melksham	Key Decision Appropriation for Planning Purposes and update on disposal	Consultation with Members and Directors		Cllr Phil Alford Phil.Alford@wiltsire.gov.uk	Mark Hunnybun mark.hunnybun@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)	Part exempt

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>7 Sep 2021 Draft Wiltshire Green and Blue Infrastructure Strategy</p>	<p>Key Decision To approve the Draft Wiltshire Green and Blue Infrastructure Strategy for consultation.</p>	<p>Consultation will be undertaken on the draft Wiltshire Green and Blue Infrastructure Strategy. Engagement has been undertaken with partners and stakeholders in developing the Strategy.</p>		<p>Cllr Nick Botterill nick.botterill@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Lynn Trigwell georgina.clampitt-dix@wiltshire.gov.uk, Lynn.Trigwell@wiltshire.gov.uk Tel: 01225 713472, Tel: 01225 718479</p> <p>Sam Fox (Corporate Director - Place)</p>	<p>Open</p>
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